Frequently Asked Questions:

Sign in to MedNet- On/Off campus- Desktop

When signing in while on a personal computer, or an off campus computer, remember to use the **ads\username** format for the security window. View instructions below (Figure 1) for more details. **MedNet** will display your name in the top right hand corner to help you distinguish if the sign in was successful.

**MedNet Users Sign In:**

<table>
<thead>
<tr>
<th>Step Description</th>
<th>Image</th>
</tr>
</thead>
<tbody>
<tr>
<td>Point your browser to <a href="http://MedNet.iu.edu">http://MedNet.iu.edu</a></td>
<td><img src="Figure_1.png" alt="MedNet home page" /></td>
</tr>
<tr>
<td>Locate the Sign In button in the upper right hand corner of the main page.</td>
<td><img src="Figure_2.png" alt="Sign In" /></td>
</tr>
<tr>
<td>Click the <strong>&quot;Sign In&quot;</strong> button near the upper right hand corner of MedNet’s home page.</td>
<td><img src="Figure_3.png" alt="Windows Security" /></td>
</tr>
</tbody>
</table>

**Sign In on or off campus**

Depending whether you are using an on campus desktop or an off campus desktop, a security window will pop up requiring security credentials.

**Off campus:**
A security window as seen in Figure 3 will appear to authenticate your IU username and passphrase.
**Off campus continued…**

**Username and Passphrase**

Type in your standard IU username after the text `ads\username`

Notice: Use the back slash `\` (which is key above Enter key on keyboard)

Type in your standard IU passphrase used to log in to on campus desktops.

When completed click “OK”

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**On campus:**

While on campus you will only need to click on the “Sign In” button as seen in Figure 2, this will automatically sign you in to **MedNet** on your desktop.

**Verification**

You will know that you’re successfully signed in if your name is displayed in place of the “Sign In” button as displayed in Figure 5.