

Academic Standards Committee Report to the Faculty Steering Committee

January 16, 2018

Committee Name: Academic Standards Committee

Committee Co-chairs Name: Mary Ciccarelli, MD; Jennelle Richardson, PhD

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Meeting Frequency: Monthly (first Thursday)

What is the mission and procedures of the committee?

The **mission** of the ASC is to provide oversight of the “one school” status for all IUSM medical school curricula.

Procedural Information

Focus: In order to fulfill its mission, ASC will focus on cross-campus comparability comparisons of the foundational and clinical courses, as well as competencies and threads.

Membership : Members of the ASC will represent a cross section of students and faculty, courses and campuses.

Meetings: The ASC will conduct regular meetings, typically monthly, to review and assess outcome data in order to analyze and summarize the comparability of curricula.

Prioritization: CCSC and CQI will be asked each year for suggestions regarding prioritization of reviews.

Data Gathering: Business intelligence and Planning, Assessment and Evaluation will generate reports at the request of the ASC for their review.

Routine reports will include course and campus stoplight reports, NBME/final exam, grade distributions by course and cross-courses by campus, student feedback evaluations, OSCE, USMLE Step 1, 2 MK, CS, Y2Q, and GQ results.

Involvement of Campus and Course Directors: ASC will review the data which may lead to questions for campus deans and course directors regarding campus/course discrepancies, best practices, or barriers to excellence/improvement. Campuses and course directors may be asked to respond to supplemental inquiries to clarify any issues of concern. ASC will discuss the final report with campus and course directors and give them an opportunity to clarify any inaccuracies or misunderstandings.

Reports: A report will be generated after each review and submitted to Curriculum Council Steering Committee.

What has your committee accomplished this year?

Over the last year, we have revised our mission and charge again, with the resulting new mission statement as detailed above. This was done because it was felt that the previous mission statement did not accurately reflect the role of the CCC and FCC in individual curriculum oversight, while also attending to the need to address comparability at a campus level. With the implementation of the new Phase 1 curriculum, campuses are comparable by definition of course structure and syllabi.

This new revision to our charge was done in consultation with the CCSC, other committee chairs and the appropriate Deans. Currently while working with PAE and BI, we have reviewed data availability and are in the process of constructing functional reports for our review.

In keeping with our mission, we also receive and deliberate on Level 2 grade appeals. Specifically, the current grade appeal process involves focusing on the policies and procedures used to arrive at the assigned grade and ensuring they were appropriately described and followed. Feedback on committee deliberations and curricular suggestions are provided to the student, and course director and dean's office, respectively. In the calendar year 2017, we reviewed 5 Level 2 grade appeals during the first half of the year, another 5 during the second half, for a total of 10 grade appeals.

We are in the process of deliberating revisions to the grade appeal process, as another means on ongoing continuous improvement. Meetings with representatives of the appropriate committees including representatives of clerkship directors and student promotions and deans have occurred.

What goals does your committee have for the next academic year?

For 2018, the ASC will follow its new charge and complete reviews of campus comparability regarding clerkships within the current curriculum and as it matriculates into the new curriculum. We will also provide support for the LCME report in August.