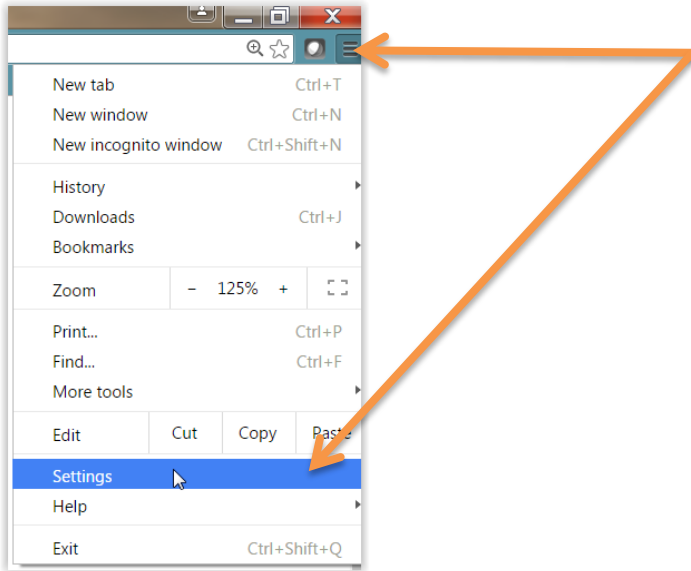


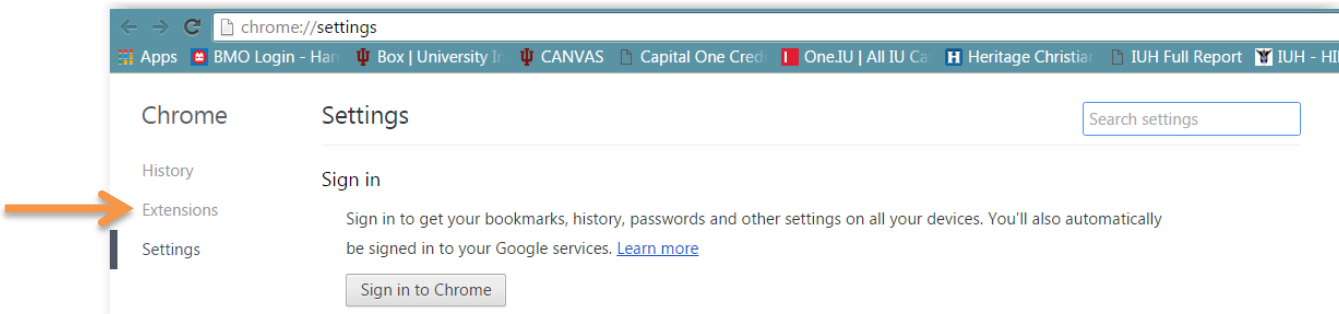
# Adding an Adobe Acrobat extension to Google Chrome browser

(allows documents to fully open and makes all fields available, including signature)

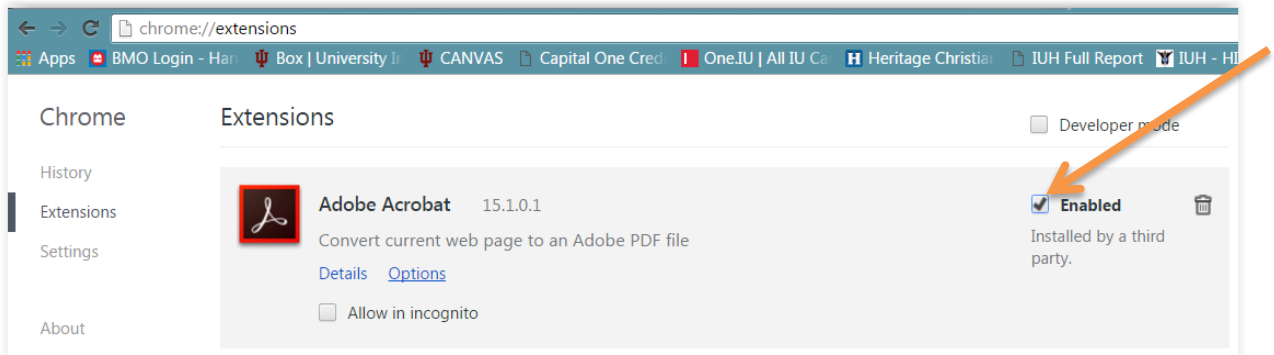
1) Within Chrome go to settings (pictured below)



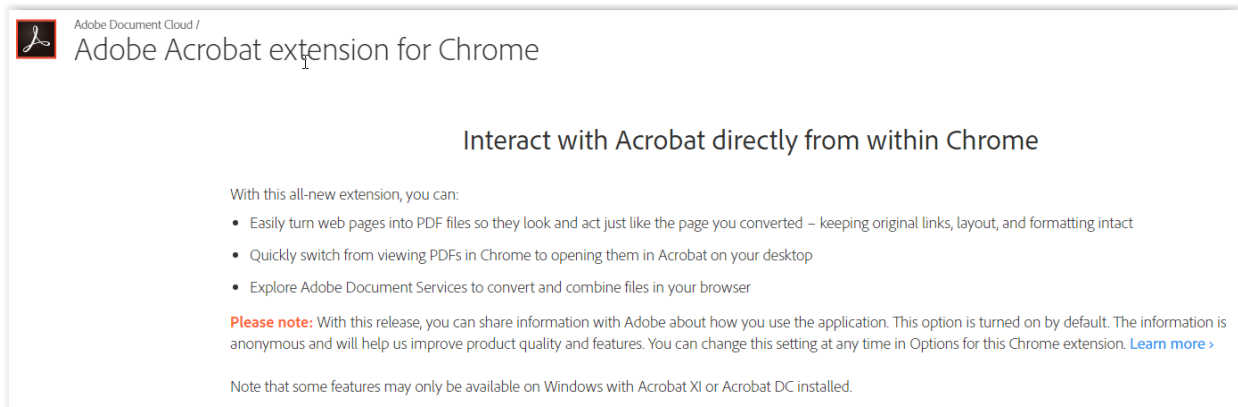
2) Click the Extensions option on the left side of the page (see image).



3) Locate the Adobe Acrobat section and click the enable checkbox to the right (pictured below).



4) You should get a message like the one pictured below describing what this extension does.



5) Close your browser completely, and then reopen it to apply the changes you just made.

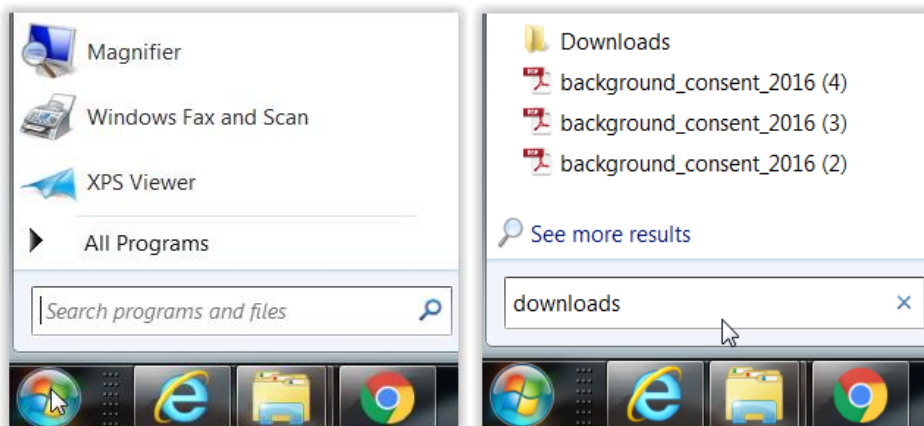
6) In the upper right hand corner you should now see the Adobe extension icon added (see image)



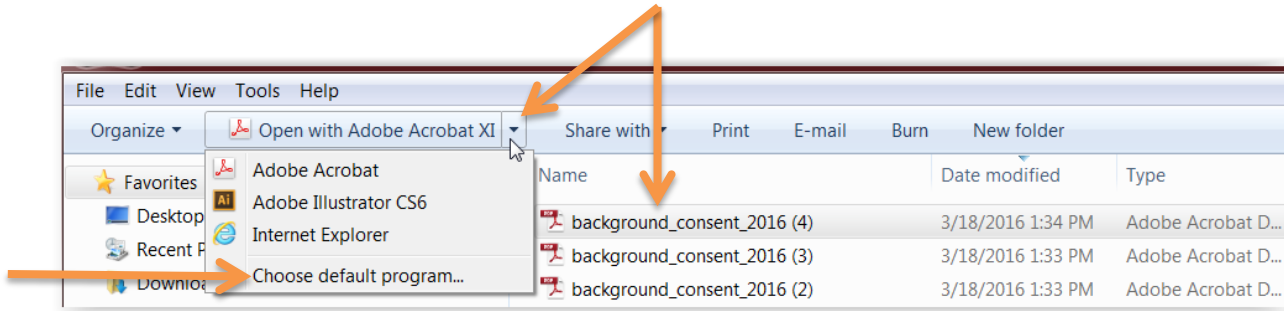
7) Go back to the Enrollment Portal and click on the PDF document you are trying to complete; it may still appear within your download bar at the bottom of the page. If so, click the arrow next to the document name and choose "Open with System Viewer".

- When you click the document again, it should now open always in Adobe.

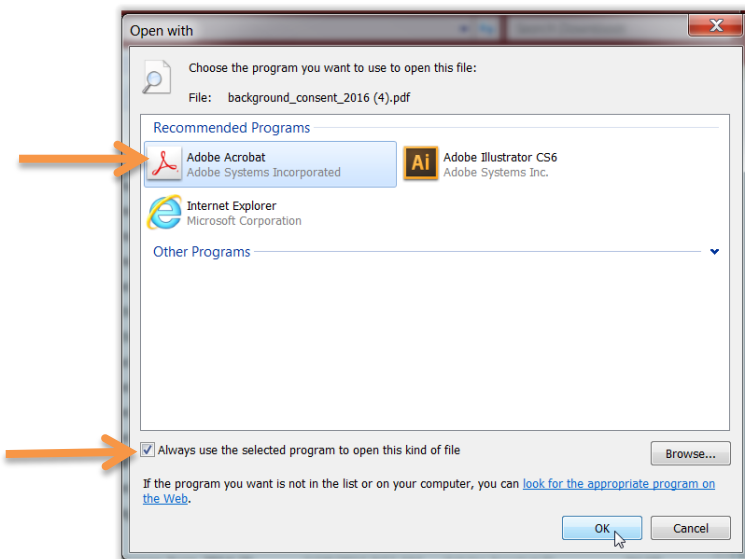
8) If you do not have a download bar at the bottom of the page, go to your computer start menu and type in "downloads" then hit enter (image below).



9) Click on the PDF document you were trying to open from the list, then click the dropdown arrow next to “Open with Adobe Acrobat”, and click “Choose default program” (see image below).



10) Next, click on Adobe Acrobat, listed under Recommended Programs and make sure to check the box for “Always use the selected program to open this kind of file” (if not already selected). Lastly, click OK.



All future PDF documents should open with Adobe.