The IU Histotechnology Program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). One of our accreditation requirements is for each participating laboratory facility to enter into an affiliation agreement with Indiana University for the term of the students’ technical training.

A signed agreement must be on file before the student is allowed to begin classes in August. The agreement is in effect for a two-year period, renewable at that time. However, if the facility does not have students to participate the next year, the agreement may be terminated after that one year period.

Except for supplies and mailing costs associated with the technical curriculum’s requirements, the facility is not obligated for expenses associated with the student’s histology education.

If your facility is seriously interested in being a participating laboratory for the Histotechnology Program, please follow these steps on the Clinical Affiliation Agreement:

1. Fill in “Facility” at the top of page one.
2. Fill in the blanks for “facility” and “city, state” on page one.
3. On page 6 under “Facility” fill in the facility name, and address along with the name and title of the individual(s) authorized to execute the agreement on behalf of the facility.
4. Print out two originals for signature.
5. Obtain the Administration Representative’s signature. (Person who is authorized to sign legal documents for the laboratory)
6. Mail to:
   Histotechnology Program
   635 Barnhill Drive MS-A128
   Indianapolis, IN 46202

Once we have received the executed affiliation agreement, we will obtain the final signatures and return a fully-executed copy to the facility.

NOTE:
- If your facility/entity has a current affiliation agreement in place, this agreement is not necessary.
- If there are two students from one facility/entity, only one agreement is required.
- This agreement is for the Histotechnology Program only and is not to be used for any other IU program.
- Questions should be directed to Director Wood at demwood@iupui.edu or 317-274-1686.